

POSITION DESCRIPTION

Position Title	Associate Research Consultant (Quantitative)
Type	Full time
Division	Queensland Division
Supervisor	Vaun Peate
Mentor	Tyler Forrester
Stream	Professional stream
Location	Brisbane
Start Date	ASAP
Salary	\$70,000 - \$80,000 (depending on skills and experience) + superannuation

ROLE DESCRIPTION

ORIMA Research Pty Ltd is an Australian-owned consultancy company that conducts research for government and not-for-profit clients in a range of areas including staff engagement, corporate performance, customer experience, stakeholder research, and more.

In 2017, ORIMA established a dedicated research Division in Queensland that conducts a range of quantitative and qualitative research consultancy services to inform policy, projects, programs, services, and strategies for clients. The Division works across a range of technical and subject matter areas and draws on the full resources of the company including benchmarked data from over 20 years of operations to deliver exceptional services to clients. The nature of the projects require flexibility in research design, strong problem-solving skills and ability to quickly understand the client need and identify how research could be used to address it.

We are looking for a researcher with a solid understanding and application of best practice research design and quantitative methods including analysis and reporting.

The researcher would work within a small team of highly skilled researchers with a passion for making a difference to the clients we serve. We are looking for a self-starter who will uphold privacy and confidentiality in all that they do, and who will contribute to a supportive, positive and engaged office culture.

KEY DUTIES / RESPONSIBILITIES

- Independently managing all aspects of quantitative research projects, including client liaison / management
- Questionnaire design
- Considering and applying Human Research Ethics requirements, as relevant, into research design
- Effectively managing internal and external stakeholders and external suppliers
- Conducting analysis in SPSS (and other software as relevant) including data cleaning / processing, weighting, statistical significance testing, means / frequencies, segmentation analysis, regression etc.
- Proficient in the use of Excel and working with multiple data sets
- Deducing key findings and overall project 'narrative' and communicating this clearly and concisely in written and oral form
- Skilled in data visualisation to optimise reports – such as through infographics
- Preparing reports to publication standard – including primary drafting with oversight from supervisors

POSITION DESCRIPTION

- Mentoring and/or training Research Assistants and casual staff
- Actively participating in the ORIMA professional development program
- Proactively managing own professional development

REQUIREMENTS, QUALIFICATIONS AND SKILLS

Residency Status	<ul style="list-style-type: none"> • Australian citizen or a permanent resident
Qualifications	<ul style="list-style-type: none"> • 3 or more years of relevant work experience • Relevant graduate or postgraduate qualification/s
Technical Skills	<ul style="list-style-type: none"> • Strong quantitative data analysis skills with ability to translate results into meaningful findings and actionable recommendations • Experience in managing survey-based projects • Competency in Excel and utilisation of statistical packages such as SPSS, R, Q • Competency in PowerPoint and Word with the ability to visually communicate research findings • Strong client management and project management skills • Experience in social research
Soft Skills	<ul style="list-style-type: none"> • Attention to detail and problem-solving skills • Advanced communication skills – both verbal and written • Time management and organisation skills • Ability to work autonomously and as part of a team • Ability to work under pressure and in a constructive and helpful manner • An understanding of the public sector environment • A positive mindset, resilient and ‘can do’ attitude • Be motivated by excellence

HOW TO APPLY

Please send your application to hr@orima.com. Applications must include the following:

1. CV
2. academic records (including transcripts of tertiary qualification/s)
3. cover letter (of no more than 2 pages) addressing the key job requirements.

Our recruitment process is as follows:

Stage 1: First interview

Stage 2: Psychometric testing followed by second interview

Stage 3: Skills testing followed by third interview

Please contact Vaun Peate (General Manager QLD) on 07 3112 1052 or via email vaun.peate@orima.com if you have any questions about the position and the work done in the team.